



GRATITUDE IN LOOKING BACK,
EXCELLENCE REACHING TOMORROW

105 SE 2ND ST; BOX 29; GILBERT, IOWA 50105
PH. (515) 233-2670 FAX. (515) 233-8020

**Gilbert City Council
Minutes
Council Chamber
March 6, 2023, at 6:30 PM**

Present: Mayor Jonathan C. Popp, Councilmembers; Shaon Anderson, Steve Mahoney, Jamie Miller, Frank Rydl and Tera Sitzmann.

Guests: Deputy Dilley, Brad Vincent, Brent Randolph, Eric Lawrence and Scott Williams. Public Works employees: Tim Mattingly and Kyler Brekke.

Mayor Popp led in the Pledge of Allegiance.

Motion to approve consent agenda items, agenda for March 6, 2023; the minutes of the February 6, 2023, regular meeting, the claims/revenue report for February 1-28, 2023. (Anderson/Miller). MCU (5).

Open Forum: Deputy Dilley had no news to report and asked the council if they had any concerns; they did not.

B. Vincent asked for guidance on possible locations for Gilbert Days 2023 since Main Street may be under construction. No action was taken.

Motion to approve the second reading of ordinance 345 Repealing ordinance 246, codified at Title VII, Chapter 3, Article 1, and granting to Interstate Power and Light Company, its successors and assigns, a non-exclusive twenty-five-year franchise to erect, construct, reconstruct, maintain, and operate plant and systems for the distribution of natural gas in the City of Gilbert, Iowa and to sell, distribute, and supply natural gas to said City and its inhabitants, and requiring said company to pay a franchise fee to the City. (Mahoney/Rydl). (Roll Call: aye- Anderson, Mahoney, Miller, Rydl, Sitzmann; nay- none; absent-none). Motion passed. Motion to waive third and final reading of Ordinance 345. (Rydl/Miller). (Roll Call: aye- Anderson, Mahoney, Miller, Rydl, Sitzmann; nay- none; absent-none).

Motion to approve the second reading of ordinance 346 Repealing ordinance 247, codified at Title VII, Chapter 3, Article 2, and granting to Interstate Power and Light Company, its successors and assigns, a non-exclusive twenty-five-year franchise to erect, construct, reconstruct, maintain, and operate an electric system in the City of Gilbert, Iowa and to furnish and sell electric energy to said City and its inhabitants, and requiring said company to pay a franchise fee to the City. (Mahoney/Rydl). (Roll Call: aye- Anderson, Mahoney, Miller, Rydl, Sitzmann; nay- none; absent-none). Motion to waive third and final reading of Ordinance 346. (Rydl/Anderson). (Roll Call: aye- Anderson, Mahoney, Miller, Rydl, Sitzmann; nay- none; absent-none).

Discussion was held on softening process for water distribution. No action was taken.

Motion to approve Plat of Survey changes in Upland Trail 2nd Addition for Lots 29, 30 and 31; moving side lot lines south one foot to accommodate a planned three-unit building, also changing above lots to Parcels A, B and C respectively. (Rydl/Anderson). MCU (5).

Motion to move forward with purchase after staff review of finance options for Bobcat wheel loader. (Anderson/Sitzmann). MCU (5).

Motion to approve Resolution 2023-03-01 setting March 20, 2023, at 6:30 pm as the date and time of a hearing on the budget maximum levy for fiscal year 2023-2024. (Rydl/Anderson). (Roll Call: aye- Anderson, Mahoney, Miller, Rydl, Sitzmann; nay- none; absent-none). Motion passed.

Committee reports were given. No action was taken.

Next council meeting will be Monday, March 20, 2023, at 6:30 pm.

Motion to adjourn. (Anderson/Miller). MCU (5).

Jonathan C. Popp, Mayor

Sonia Arellano Sundberg, City Clerk/Treasurer

REVENUES REPORT**February 1-28, 2023****Revenues**

Building Permits	\$555.00
Resource Recovery	\$1,410.09
Parks, Misc.	\$8.00
Clerk, Misc.	\$38.70
Rent	\$2,180.00
R.B. Community center donations	\$135.00
General, Property taxes	\$11,961.48
General, Agland taxes	\$13.71
General, insurance-property taxes	\$1,343.98
General, Calbe TV Franchise fee	\$309.00
General, Insurance dividend	\$624.00
General, Misc.	\$8.00
Road Use Tax	\$13,846.65
Road Use, Misc.	\$8.00
Employee benefits/property tax	\$1,048.31
Local option tax	\$18,483.24
Property tax - debt service	\$3,448.79
Utility Billing Payments	\$54,703.73
Water, Debt fee	\$9,742.64
Water, Dividend rebate	\$624.00
Water, Deposits	\$200.00
Water, Misc.	\$98.00
Sewer, Debt fee	\$12,567.36
Sewer, Misc.	\$8.00
Storm Sewer, Misc.	\$8.00
Revenue Total	\$133,373.68

CLAIMS REPORT**February 1-28, 2023****General**

Access Systems	
Copier/copier supplies	\$414.08
Alliant Energy	
Elec./Natural gas utility	\$2,977.07
Arend's Sanitation	
Sanitation services	\$36.00
Arnold's Motor Supply	
Truck materials	\$130.48
Card Services	
Google services & supplies	\$463.71
Century Link	
Phone/fax service	\$193.94
Diamond Vogel Paints	

Painting supplies	\$31.81
Door & Fence Store	
Remotes	\$60.00
First National Bank	
Fed/FICA Tax	\$2,858.29
Gatehouse Media	
Legal publishing	\$347.42
Gilbert Main St. Properities, LLC	
Car wash card	\$20.00
Helping Hands	
City hall cleaning	\$300.00
Hokel Machine Supply	
Shop supplies	\$11.40
IPERS	
Employee pension	\$1,861.44
Key Coop	
Vehicle fuel	\$94.18
O'Donnell Ace Hardware	
Supplies	\$118.77
Oxen Technologies	
Firewall & tech. support	\$301.34
Safe Building	
Inspections	\$1,558.81
SJF Material Handling	
Pallet racking	\$462.50
Staples	
Supplies	\$121.05
Star Equipment	
Equipment supplies & rental	\$191.67
Story County Extension Office	
Pesticide applicator training	\$55.00
Stratford Telephone	
Telecommunications	\$46.94
Verizon Wireless	
Cell phone	\$51.32
Walters Sanitary Service	
Dumpster	\$143.00
Windstream	
Telephone service	\$86.38
Witt, Shelly	
Library cleaning	\$230.00
Z&Z Glass	
Windshield repair	\$145.00
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	\$13,311.60

Community Center
Haselhoff Air Solutions

Furnace repair	\$505.00
O'Donnell Ace Hardware	
Janitor supplies	\$30.96
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	\$535.96

Road Use

Alliant Energy	
Elec./Natural gas utility	\$3,271.51
Arend's Sanitation	
Sanitation Services	\$18.00
Arnold Motor Supply	
Maintenance supplies	\$130.47
Card Services	
Training class	\$245.85
Doiamond Vogel Paints	
Painting supplies	\$31.81
Door & Fence Store	
Door repair	\$60.00
First National Bank	
Fed/FICA Tax	\$1,110.49
Gilbert Main St. Properities LLC	
Car wash card	\$20.00
Hokel Machine Supply	
Shop supplies	\$11.47
IPERS	
Employee retirement benefit	\$730.16
Key Coop	
Vehicle fuel	\$565.06
O'Donnell Ace Hardware	
Supplies	\$53.37
Oxen Technologies	
Firewall	\$150.66
Schuling Hitch Co.	
Sander	\$780.00
SJF Material Handling	
Pallet racking	\$462.50
Staples	
Supplies	\$24.49
Star Equipment	
Safety supplies & equipment rental	\$191.67
Verizon Wireless	
cell phone	\$25.67
Walters Sanitary Service	
Dumpster	\$143.00
Windstream	
Telephone service	\$17.28
Z&Z Glass	

Windshield repair	\$145.00
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	\$8,188.46

Employee Benefits

Delta Dental	
Employee insurance	\$96.62
GIS Benefits	
Employee insurance	\$6.86
IPERS	
Calculation adjustment	\$0.02
Wellmark Blue Cross	
Employee insurance	\$2,497.71
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	\$2,601.21

Water

AgSource	
Water testing	\$1,160.50
Alliant Energy	
Elec./Natural gas utility	\$1,321.16
Arend's Sanitation	
Sanitation Services	\$18.00
Card Services	
Supplies	\$62.30
Century Link	
Telephone service	\$79.85
Delta Dental	
Employee insurance	\$20.71
First National Bank	
Fed/FICA Tax	\$508.52
GIS Benefits	
Employee insurance	\$2.28
IA Assoc. Municipal Utilities	
Dues	\$180.00
IA One Call	
Locates	\$23.40
IPERS	
Employee retirement benefit	\$385.75
Key Coop	
Vehicle Fuel	\$94.18
Midland Power Coop.	
Pump house electricity	\$409.62
O'Donnell Ace Hardware	
Paint supplies	\$136.69
Star Equipment	
Safety supplies & equipment rental	\$191.66
Stratford Telephone	
Telecommunications	\$6.99
Verizon Wireless	

Cell phone	\$25.66
Voda Solutions	
Water affidavit operation	\$2,000.00
Walters Sanitary Service	
Dumpster	\$143.00
Wellmark Blue Cross	
Employee insurance	\$537.27
Windstream	
Telephone service	\$17.28
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	\$7,324.82

Sewer

Alliant Energy	
Elec./Natural gas utility	\$3,083.51
Arend's Sanitation	
Sanitation Services	\$18.00
Card Services	
Supplies	\$62.30
Delta Dental	
Employee insurance	\$20.71
Engineered Equipment Solutions	
Wastewater affidavit operator	\$1,686.00
First National Bank	
Fed/FICA Tax	\$508.51
GIS Benefits	
Employee insurance	\$2.28
IA One Call	
Locates	\$23.40
IPERS	
Employee retirement benefit	\$385.75
Key Coop	
Vehicle fuel/ supplies	\$94.18
Verizon Wireless	
Cell phone	\$25.66
Wellmark Blue Cross	
Employee insurance	\$537.27
Windstream	
Telephone service	\$17.28
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	\$6,464.85

Storm Sewer

Key Coop	
Vehicle fuel/supplies	\$94.16
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	\$94.16

Self Insurance Fund

2/09/2023 reimbursement	\$729.51
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\$729.51

Payroll Checks on 2/08/23

\$7,839.02

Payroll Checks on 2/23/23

\$7,981.29

\$15,820.31

Claims Total

\$55,070.88