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**Gilbert City Council
Minutes
Council Chamber, March 23, 2020 at 6:00 PM**

Present: Mayor: Jonathan Popp, Council members: Teri Gallahan, Frank Rydl, Katie Jerkins (via tele-conference).

Guests: Scott Williams with Fox Engineering, David Siev (via tele-conference), Eric Henley (via tele-conference), NS (via tele-conference).

Mayor Jonathan Popp led in the Pledge of Allegiance.

Motion to approve the Consent Agenda consisting of the March 23, 2020 Agenda.(Gallahan/Rydl). MCU (3).

Open Forum: No comments were made or presented.

Motion to open public hearing on FY 2020-2021 City Budget (6:03pm). (Rydl/Gallahan). MCU(3). The City Clerk informed the council an extension of April 30, 2020 has been given by the state, however, since the budget was ready and the council has been able to meet as scheduled she is still planning to submit the budget to the state in the time frame originally planned. No comments were made or submitted. Motion to close the public hearing (6:04 pm).(Rydl/Gallahan). MCU(3).

Motion to approve Resolution 2020-03-05 Adoption and Certification of City Tax Levies of the FY 20-21 Budget. (Gallahan/Rydl). (Roll Call: aye- Gallahan, Rydl, Jerkins via tele-conference; nay- none; absent – Anderson, Miller). Motion passed.

S. Williams presented the council with preliminary plans of required storm water easements for the Main Street project. Motion to accept the preliminary storm water easement plans for Main Street. (Rydl/Gallahan). MCU (3).

Motion to approve COVID-19 emergency preparedness procedures for City Hall and Public Works. (Gallahan/Rydl). MCU (3).

Motion to waive late fee for next billing period, continue late notice letters, suspend shut-offs. (Gallahan) Discussion held. Gallahan made amendment to limit procedures to March only and revisit procedures at April council meeting. (Gallahan/Rydl). MCU (3).

The council directed the clerk to submit Merchant Agreement with Worldpay LLC. (GovPayNet) to city attorney for review.

Motion to place a hiring freeze on the Administrative Assistant position until COVID-19 pandemic is over. (Gallahan/Rydl). MCU (3).

Motion to post for the position of Water/Wastewater Operator for a two week time period with the option to extend if needed. (Rydl/Gallahan). MCU (3).

Motion to place an RFP for nuisance mowing. (Gallahan/Jerkins). MCU(3).

Next council meeting will be April 6, 2020 at 6:00 pm in the Council chambers at City Hall.

Committee reports were given. No action was taken.

Motion to adjourn. (Gallahan/Rydl). MCU (3).

Jonathan C. Popp, Mayor

Sonia Arellano Dodd, City Clerk/Treasurer