



GRATITUDE IN LOOKING BACK,  
EXCELLENCE REACHING TOMORROW

105 SE 2ND ST; BOX 29; GILBERT, IOWA 50105  
PH. (515) 233-2670 FAX. (515) 233-8020

**Gilbert City Council  
Minutes  
Council Chamber  
July 6, 2020 at 6:00 PM**

Present: Mayor: Jonathan Popp, Council members: Shaon Anderson, Teri Gallahan, Jamie Miller and Frank Rydl.

Guests: City Attorney Frank Feilmeyer, Fire Chief David Zeisneiss, Parks and Streets Supervisor Gary Steel, Eric Henley, Carl and Erica Marquette, Jesse Bultman, Miles Moore and Brent Randolph.

Mayor Jonathan Popp led in the Pledge of Allegiance.

Motion to approve the Consent Agenda consisting of the July 6, 2020 Agenda; Minutes from the June 1, 2020 and June 15, 2020 Regular Meetings, as well as the Claims/Revenue reports from June 1–30, 2020. (Gallahan/Anderson). MCU (4).

Open Forum: B. Randolph requested permission to plant prairie grass/flowers in storm ditch.

Motion to approve Fireworks Permit by Gilbert IA Firefighters Association for July 24<sup>th</sup> with rain date of July 25<sup>th</sup> pending proof of insurance and approval of land owner. (Miller/Gallahan). MCU(4).

Motion to approve pay request #10 by Woodruff Construction, LLC for Water Treatment Plant Project in the amount of \$447,137.45. (Gallahn/Miller). MCU (4).

Motion to approve second reading of Ordinance 338 – Setting water and wastewater utility rates. (Miller/Anderson). Ayes; Miller, Rydl. Nays; Anderson, Gallahan. Absent; Jerkins. Motion failed.

Motion to approve Resolution 2020-07-01 Animal Rescue Service Contract with Story County Animal Shelter for FY 2020-2021. (Gallahan/Rydl). (Roll Call: aye- Anderson, Gallahan, Miller, Rydl; nay- none; absent-Jerkins). Motion passed.

Motion to approve Resolution 2020-07-02 Approve waiving final plat subdivision review of Malaby Subdivision. (Gallahan/Anderson). (Roll Call: aye- Anderson, Gallahan, Miller, Rydl; nay- none; absent-Jerkins). Motion passed.

Motion to approve Resolution 2020-07-03 Setting salaries for employees for FY 2020-2021. (Gallahan/Anderson). (Roll Call: aye- Anderson, Gallahan; nay- Miller, Rydl; absent-Jerkins). Motion failed.

Discussion held on condemnation procedures of 306 Second St and 216 First St.. No action taken.

Motion to table appointment of Parks and Recreation Board member. (Rydl/Anderson). MCU(4).

Motion to approve sending out RPFs for city hall cleaning bids. (Rydl/Miller). MCU(4).

Next council meeting will be July 20, 2020 at 6:00 pm in the Council chambers at City Hall.

Committee reports were given. No action was taken.

Councilwoman Gallahan would like to give a special thank you to the volunteers who helped pass out flyers Monday. Thank you to: Cathy Anderson, Jennica Angus, Betsy Danielson, Adalyn Gauck, Collin Gauck, Kelsey Mueller, Ally Nelson, Emma Nelson, Marcie Wilson, Jaden Wilson, Avery Wilson, Elise Wilson and Tegan Wilson.

Motion to adjourn. (Gallahan/Miller). MCU (4).

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Jonathan C. Popp, Mayor

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Sonia Arellano Sundberg, City Clerk/Treasurer

**REVENUES REPORT****June 1-30, 2020****Revenues**

Building Permits	\$388.15
Resource Recovery	\$1,169.15
R.B. Community Center Donations	\$215.00
Rent	\$2,000.00
Clerk, Misc.	\$1,115.88
Transfer into General	\$136,093.05
General, Property tax	\$3,249.11
General, Insurance-Property tax	\$233.25
General, Interest	\$1,186.27
General, Misc.	\$118.29
Road Use Tax	\$6,475.49
Employee Benefits, Property tax	\$431.94
Local Option Sales Tax	\$11,968.72
Utility Billing Payments	\$42,444.51
Water, Debt fee	\$8,890.62
Water, Deposits	\$200.00
Water, Proceeds from loan	\$477,960.89
Sewer, Debt fee	\$11,458.39
Transfer in - Sewer sinking fund	\$142,569.06
<b>Revenue Total</b>	<b>\$848,167.77</b>

**CLAIMS REPORT****June 1-30, 2020****General**

Access Systems	
Copier/supplies	\$242.59
Alliant Energy	
Elec./Natural gas utility	\$1,053.76
Ames Lock & Security	
Repair	\$54.99
Arend's Sanitation	
Sanitation services	\$33.30
Card Services	
Google services & supplies	\$408.31
Century Link	
City hall phone & fax	\$340.34
City of Ames	
Resource Recovery	\$5,680.50
Country Plastics	
Covid screens	\$72.57
Electronic Engineering	
Siren repair	\$1,368.60
First National Bank	

Fed/FICA Tax	\$1,770.02
Fox Engineering Assoc., Inc.	
Engineering services	\$2,828.75
Sarah King	
City hall cleaning	\$600.00
IA League of Cities	
Annual membership	\$880.00
IPERS	
Pension	\$961.99
Jerico Services	
Dust control	\$436.80
Key Coop	
Vehicle fuel	\$30.40
Knapp Tedesco	
Insurance renewal	\$8,135.49
O'Donnell Ace Hardware	
Supplies	\$53.71
IA Secretary of State	
Filing fee	\$250.00
Oxen Technologies	
Firewall	\$145.00
Portable Pro	
Park kybos	\$450.00
Postmaster	
Box & permit fees	\$794.00
Safe Building Compliance	
Inspections	\$3,988.48
Sherri Rydl	
Reimbursement for materials	\$44.92
Sonia Arellano Dodd	
Mileage	\$36.38
Stratford Telephone	
Telecommunications	\$43.45
Treasurer, State of IA	
State taxes	\$751.60
Verizon Wireless	
Cell phone	\$19.44
Windstream	
Telephone service	\$87.30
Witt, Shelly	
Library cleaning	\$230.00
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	\$31,792.69

Red Buchman Community Center

Stratford Telephone	
Communication services	\$3.49
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	\$3.49

Road Use

Alliant Energy	
Elec./Natural gas utility	\$2,450.08
Ames Lock & Security	
Repair	\$54.98
Arend's Sanitation	
Sanitation Services	\$16.65
First National Bank	
Fed/FICA Tax	\$704.89
Fox Engineering Assoc., Inc.	
Engineering service	\$20,520.00
IA Plains Signing Inc.	
Barricade sheeting	\$25.00
IPERS	
Pension	\$332.74
Jerico Services Inc.	
Dust control	\$1,243.00
Key Coop	
Vehicle fuel	\$182.41
Knapp Tedesco Insurance	
Insurance renewal	\$3,638.37
O'Donnell Ace Hardware	
Supplies	\$53.71
Treasurer, State of IA	
State taxes	\$288.00
Verizon Wireless	
cell phone	\$9.71
Windstream	
Telephone	\$15.81
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	\$29,535.35

Employee Benefits

Delta Dental	
Employee insurance	\$22.12
GIS Benefits	
Employee insurance	\$40.70
Knapp Tedesco Insurance	
Insurance renewal	\$6,208.08
Wellmark Blue Cross	
Employee health insurance	\$1,263.36
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	\$7,534.26

Water

Ag Source	
Water testing	\$1,024.50
Alliant Energy	

Elec./Natural gas utility	\$807.29
Ames Lock & Security	
Repair	\$54.99
Ames Trenching & Excavating, Inc.	
Water main break	\$3,247.00
Arend's Sanitation	
Sanitation Services	\$16.65
Card Services	
Hiring ad fees	\$165.00
Delta Dental	
Employee insurance	\$4.74
Echo Group, Inc.	
Generator testing	\$450.00
First National Bank	
Fed/FICA Tax	\$385.52
Fox Engineering Assoc., Inc.	
Engineering service	\$36,160.00
GIS Benefits	
Employee insurance	\$13.57
Hach Co.	
Testing supplies	\$212.00
Hawkins Inc.	
Chemicals	\$1,548.06
IA One Call	
Locates	\$11.65
IPERS	
Pension	\$371.46
Key Coop	
Vehicle Fuel	\$30.40
Knapp Tedesco Insurance	
Insurance renewal	\$6,008.03
Midland Power Coop	
Pump house electricity	\$205.13
O'Donnell Ace Hardware	
Supplies	\$53.71
Terracon	
Construction testing	\$1,499.75
Treasurer, State of IA	
State taxes	\$458.20
USA Bluebook	
Supplies	\$136.38
Verizon Wireless	
Cell phone	\$9.72
Wellmark Blue Cross	
Emp. health insurance	\$271.75
Westrum Leak Dectection	
Leak detection	\$522.50

Windstream		
Telephone service		\$15.81
Woodruff Construction		
Water plant project		\$440,301.14
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		\$493,984.95
<u>Water Sinking Fund</u>		
IA Finance Authority		
Interest payment		\$7,998.45
IA Finance Authority		
Principal payment		\$25,611.05
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		\$33,609.50
<u>Sewer</u>		
Alliant Energy		
Elec./Natural gas utility		\$3,573.56
Ames Lock & Security		
Repair		\$54.99
Arend's Sanitation		
Sanitation Services		\$16.65
Card Services		
Hiring ad fees		\$165.00
Delta Dental		
Employee insurance		\$4.74
First National Bank		
Fed/FICA Tax		\$56.52
GIS Benefits		
Engineering services		\$2,537.48
GIS Benefits		
Employee insurance		\$13.57
IA One Call		
Locates		\$11.65
IPERS		
Pension		\$33.26
Key Coop		
Vehicle fuel/ supplies		\$30.40
Knapp Tedesco Insurance		
Insurance renewal		\$8,377.03
O'Donnell Ace Hardware		
Supplies		\$53.72
Treasurer, State of IA		
State taxes		\$236.20
Verizon Wireless		
Cell phone		\$9.72
Wellmark Blue Cross		
Emp. Health Insurance		\$271.75
Windstream		
Telephone service		\$15.81
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\$15,462.05

Sewer Sinking Fund

IA Finance Authority

Principal payment \$221,775.68

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\$221,775.68

Storm Sewer

JCG Land Services

Storm water easement work \$1,410.00

Key Coop

Vehicle fuel/supplies \$30.41

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\$1,440.41

Self Insurance Fund

Medical reimbursement

\$175.00

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\$175.00

Utility Refunds

Water refund checks

\$142.67

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\$142.67

Payroll Checks on 6/04/20

\$3,564.14

Payroll Checks on 6/18/20

\$6,388.74

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\$9,952.88

**Claims Total**

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**\$845,408.93**